

## Going Mobile: accessing your Family Directory on your smart phone

Your school's family and student directory is now available on your smart phone, iPad, and mobile tablets. All devices that support internet access via a browser can access your family directory.

Supported smart phones include the iPhone, Android and latter model Blackberry phones that have web browser capability.

### What can you do on the smart phone?

- Search by student by last name, first name, grade and teacher
- Search by family by last name.
- View the favorites list you created. The favorites list is created by accessing the Family Directory on your computer.

### Use these simple steps to access:

1. Open your browser on your smart phone.
2. Type in the following URL: <http://mydirectorydigital.com/iphone>
3. Select your search method: by student, by family or favorites.
4. Enter your login credentials given to you by the school.

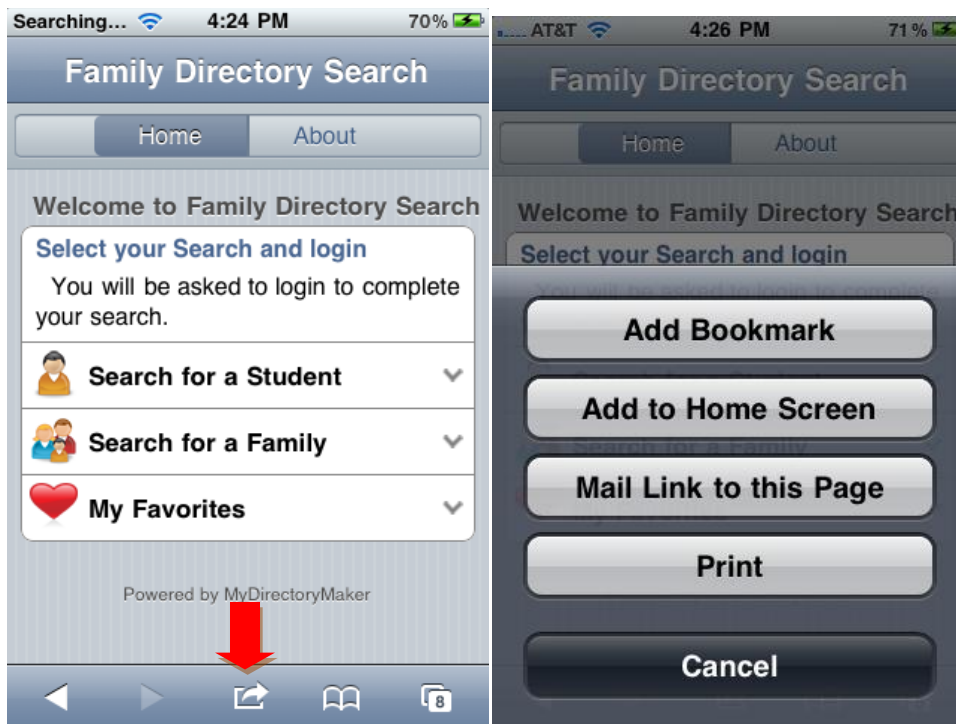


Search tips: When searching by name you can search by the whole name or partial name beginning with the characters you enter. For example entering a B in the last name will give you all families that start with a B.

### To add an icon for quick access:

Follow these steps to create an icon on your phone for quick access. Instructions may vary depending on the smart phone you are using (note the screen captures are from the iPhone):

1. Open the link in the browser to go to the main menu.
2. Select the "+" icon on the bottom of your window and select "Add to Home Screen"



3. In the new window select Add. You can change the text under the icon if you wish. The directory icon will not be on your phone. Click on the icon to go right to the Family Directory.



**To have the program remember you login credentials:**

Follow these instructions if you wish the program to remember your user name and password. These instructions are for the iPhone. For your particular phone follow the instructions for saving logon information in your browser.

1. Go to Settings on your phone and select Safari or other browser:



2. Select AutoFill ON
3. Turn Names & Passwords ON

